

# TONBRIDGE & MALLING BOROUGH COUNCIL

## COUNCIL

17 May 2023

### Report of the Director of Central Services and Deputy Chief Executive

#### Part 1- Public

#### Matters For Decision

##### **1 PROGRAMME OF MEETINGS 2023/25**

**The programme of meetings for the municipal years 2023-25 is attached for approval.**

1.1.1 The programme of meetings was approved by Council on 11 April 2023 to go forward to the meeting of Annual Council for adoption.

1.1.2 There were no changes required to be made and the final programme is attached at Annexes 1 and 2 for adoption.

1.1.3 Any additional meetings required to be made to the programme will be set up in consultation with the relevant Chair, the Leader and Cabinet Member.

1.1.4 Democratic Services will continue to review the cycle for Committees with Services to ensure an even spread of meetings where possible throughout the year.

##### **1.2 Legal Implications**

1.2.1 The Borough Council is under a legal duty to hold an Annual meeting during a particular period (April/May) and to set the budget and council tax by a specific date (February). The programme proposed meets these requirements.

1.2.2 It is also the responsibility of the Annual meeting to agree and confirm the Borough Council's programme of meetings for the forthcoming year.

##### **1.3 Financial and Value for Money Considerations**

1.3.1 N/A

##### **1.4 Risk Assessment**

1.4.1 N/A

## **1.5 Equality Impact Assessment**

1.5.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

## **1.6 Recommendations**

1.6.1 That the Programme of Meetings for 203/25 (as set out in Annexes#) be approved.

Background papers:

Nil

contact: Allison Parris  
Democratic Services

Adrian Stanfield

Director of Central Services and Deputy Chief Executive